



*The* UNIVERSITY of OKLAHOMA.  
Center for Faculty Excellence

November 26<sup>th</sup>, 2019

Andrew Lutz  
University of Oklahoma  
660 Parrington Oval  
Norman, OK 73019

Dear Andrew Lutz,

On behalf of the Center for Faculty Excellence at the University of Oklahoma, we would like to congratulate you on satisfying the requirements for the highest level of achievement (Level Two) in the Graduate Teaching Academy (GTA). This accomplishment indicates that you have purposefully sought professional development opportunities to enhance teaching skills with the ultimate goal of improving student learning.

Our records indicate that you focused your efforts at achieving Level Two by attending the following Graduate Teaching Academy and Center for Faculty Excellence events, as well as participating in a classroom observation of your teaching methods:

- Micro Teaching (workshop)
- Creating a Safe and Discussion Spaces (learning community)
- Writing a Teaching Philosophy Statement (workshop)
- Promoting Civil Discourse in American Classroom (workshop)
- Building and Using Rubrics to Ensure Fairness in Subjective Grading (seminar)
- Advanced Features of Canvas (workshop)
- Using Classroom Polling to Facilitate Student Interaction (workshop)
- Promoting Inclusivity and Diversity in the Classroom (workshop)
- Surviving and Thriving as an International Graduate Student (workshop)
- Finding and Prioritizing Funding (workshop)
- Preparing a Proposal Budget (Office of Research Services training)
- Proposal Fundamentals – Using online Databases (workshop)
- Classroom Observation (class lecture)

The wide variety of topics in which you engaged signifies a dedication to your craft and should confidently recommend you to others as both an educator and a life-long learner. Again, congratulations on this impressive accomplishment. Best wishes in your future academic endeavors.

Sincerely,

Hong Lin, Ph.D.  
Associate Director  
Center for Faculty Excellence

Yue Zheng, M.S. Ed.  
Graduate Active Learning Fellow  
Center for Faculty Excellence

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